

tropEd Membership Type and Fee Structure (Bylaw)

Date of adoption by the tropEd GA:

Last updated on: 09 February 2023 (Munich GA February 2023)

All present 9 full-member-institutions voted on the new structure regarding membership type and fee structure: 9 votes in favor, no votes against, no abstentions- and that on the 17th of June 2021 (Online GA June 2021).

All present 14 full-member-institutions voted on the new requirements of the membership procedure: 12 votes for having the self-presentation online and site report presentation in presence, 1 vote for allowing online self-presentation only for LMICs, and 1 vote for allowing self- presentation online and site report presentation in presence for all applicants- and that on the 9th of February 2023 (Munich GA February 2023).

Date of invigoration:

01 January 2022 (for the membership type and fee structure) and 10 February 2023 (for the requirements of the membership procedure).

This document represents a bylaw on membership type, fee structure, and membership procedure.

Types of membership:

1. Institutional Membership

- Institution that has been accepted for membership at tropEd by the General Assembly (in the past or at present or in future time).
- Full voting right (1 institution = 1 vote).
- Membership fee per calendar year (according to income level of the country of institution as per DAC list of the OECD, version as in vigour on 01 January of the calendar year for which the fee is charged):
 - Institution from a High-Income Country: € 1500.-
 - Institution from a Low- or Middle-Income Country: € 500.-

2. Individual Membership

- Membership of an individual person that has been accepted for

membership at tropEd by the General Assembly.

- No voting right, no right to submit courses for accreditation.
- Membership fee per calendar year: € 50.-

3. Membership procedure

- The membership procedure is divided into the following steps: 1) sending a Letter of Intent to the tropEd Secretariat + decision by the EC, 2) giving a membership self-presentation in the GA + voting by the GA, 3) filling in and submitting a Self-Evaluation Report + decision by the EC, 4) conducting a Membership Site Visit and submitting a Site Visit Report by an EC member, 5) presenting the Site Visit Report + voting by the GA.
- Applicants are allowed to have the self-presentation online but the site report presentation in presence.

Transition Period 1: The new fee structure will be enforced by 01 January 2022. There is no preservation of the status quo for institutions that are already members. All institutional members of the tropEd network will become Full Members with full voting rights.

The tropEd membership and fee structure is not set forth in the statutes. The membership and fee structure will be fixed through this document as a bylaw.

Transition Period 2: The new requirements of the membership procedure will be enforced by 10 February 2023.