**Presentation Feedback Form**

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| **Presentation Topic:** |  |
| **Date:** |  |
| **Start and End of Examination:** |  |
| **Candidate's name:** |  |
| **Examiner's name:** |  |

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| --- | --- |
| **Comment**: | |
| **Analytic Rubric overleaf**  **Agreed Mark:** |  |
|  |  |
| **Place, Date** | **Examiner's signature** |

**Analytic Rubric for Oral Presentations**

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| --- | --- | --- | --- | --- | --- | --- |
| **Grade /**  **Assessment Criteria** | **A - Excellent** | **B – Very Good** | **C - Good** | **D- Satisfactory** | **E - Sufficient** | **F/FX - Fail** |
| **Presentation and Communication**  **(25 %)**  Delivery and clarity to audience  Use of appropriate terminology  Responsiveness to questions  Use of teaching materials and visual aids | Very clear and effective communication of work to audience  Excellent use of appropriate terminology  Excellent responsiveness to questions  Exceptional fluency in the use of teaching materials (PPTs, handouts etc.) and visual aids at an outstanding standard | Clear and effective communication of work to audience  Very good use of appropriate terminology  Very good responsiveness to questions  Very good fluency in the use of teaching materials (PPTs, handouts etc.) and visual aids at a high standard | Mostly clear and effective communication of work to audience  Good use of appropriate terminology  Good responsiveness to questions  Good fluency in the use of teaching materials (PPTs, handouts etc.) and visual aids at a good standard | Generally clear and effective communication of work to audience  Adequate use of appropriate terminology  Satisfactory responsiveness to questions  Adequate fluency in the use of teaching materials (PPTs, handouts etc.) and visual aids at a satisfactory standard | Sufficiently clear and effective communication of work to audience  Acceptable use of appropriate terminology  Acceptable responsiveness to questions  Sufficient fluency in the use of teaching materials (PPTs, handouts etc.) and visual aids at an acceptable standard | Confusing and misinforming communication of work to audience  Little or no use of appropriate terminology  Little or no responsiveness to questions  Inadequate fluency in the use of teaching materials (PPTs, handouts etc.) and visual aids at a poor standard |
| **Organization and Formal Requirements**  **(15 %)**  Organization and structure  Adherence to specifications and formal requirements (incl. time management) | Organization and structure of the presentation are exemplary  Adherence to all specifications at an exceptional standard | Organization and structure of the presentation are very good  Adherence to specifications at a very high standard | Organization and structure of the presentation are good  Adherence to specifications at a good standard | Organization and structure of the presentation are satisfactory  Adherence to specifications with some minor aberrations | Organization and structure of the presentation are acceptable  Adherence to specifications with some aberrations | Organization and structure of the presentation are inadequate  Little to no adherence to specifications with significant aberrations |
| **Knowledge and Understanding**  **(30 %)**  Understanding and contextualization  Exploration, study and research  Addressing key issues, theory and literature | Outstanding display of understanding and insightful contextualization  Exceptional and extensive exploration, study and research evident  All relevant key issues, theory and literature exceptionally well included | In-depth understanding and insightful contextualization  In-depth and comprehensive exploration, study and research evident  Relevant key issues, theory and literature very well included | Sound understanding and good contextualization  Sound and mostly comprehensive exploration, study and research evident  Relevant key issues, theory and literature well included | Satisfactory understanding and some contextualization  Satisfactory and sound exploration, study and research evident  Most relevant key issues, theory and literature adequately included | Sufficient understanding and some limited contextualization  Sufficient and mostly sound exploration, study and research evident  Sufficient number of relevant key issues, theory and literature mostly adequately included | Limited or no understanding and little or no evidence of contextualization  Little or no exploration, study and research evident  Insufficient number of key issues, theory and literature inadequately included, lacking relevance |
| **Analysis and Synthesis**  **(30 %)**  Analysis, synthesis, evaluation and critical appraisal  Originality | Evidence of exceptionally high level of analysis, synthesis, evaluation and critical appraisal  Outstandingly original approach of addressing complex issues | Evidence of high quality analysis, synthesis, evaluation and critical appraisal  Highly original approach of addressing complex issues | Evidence of sound analysis, synthesis, evaluation and critical appraisal  Original approach of addressing complex issues | Some evidence of analysis, synthesis, evaluation and critical appraisal  Approach of addressing complex issues with some evidence of originality | Some, but limited evidence of analysis, synthesis, evaluation and critical appraisal  Approach of addressing complex issues with some, but limited evidence of originality | Little or no evidence of analysis, synthesis, evaluation and critical appraisal  Approach of addressing complex issues lacks originality |

**Information for Examiners**

Examiners are requested to circle or underline the appropriate feedback sentence(s) and determine the overall mark according to the grades and weighting of the different assessment criteria:

[(2.5 x Grade for Presentation & Communication) + (1.5 x Grade for Organization & Formal Requirements) + (3 x Grade for Knowledge & Understanding) + (3 x Grade for Analysis & Synthesis)] / 10=

**Example**:

**If**

A = 1, B = 2, C = 3, D = 4, F/FX = 5

**and the student has received the following grades:**

Grade A (3) for Presentation & Communication

Grade B (2) for Organization & Formal Requirements

Grade A (2) for Knowledge & Understanding

Grade B (3) for Analysis & Synthesis

**the overall grade would be calculated as follows:**

[(2.5 x 3) + (1.5 x 2) + (3 x 2) + (3 x 3)] / 10 =

(7.5 + 3 + 6 + 9) / 10 =

25.5 /10 = **2.55 (final mark C, Good)**